



## Estimator

### Job Duties Include-

- Writing and evaluating all insurance auto accidents
- Writing supplements for auto claims
- Ordering and receiving parts for insurance claims
- Answering phones and greeting customers
- Scheduling customers

### Qualifications-

- Must have valid driver's license
- Must have good customer service skills
- Must have computer experience

### Information and Benefits:

- Monday-Friday 40-hour work weeks
- New remodeled facility with updated equipment
- Air-conditioned facility
- Pay depending on experience

- 401K matching
- Paid health insurance for the employee
- Optional insurance through Geico
- Paid time off
- Paid Holidays